



SOUTHERN RAILWAY

TRIVANDRUM/ DIV



ID: 2026611659

Office Order No. : MUTUAL-TRANSFER-MT00058602-SOORAJ
KRISHNA K.G

Office Of: Senior Divisional
Personnel Officer Thycaud
Thiruvananthapuram-695014

Date : 10-02-2026

Sub: Inter Divisional Mutual Transfer of Employee working in Civil Engineering Department of TVC Division.

Ref: Inter Divisional Mutual Transfer Application No.MT00058602

Approval of the Competent authority ie; DRM/TVC is hereby communicated for the Inter Divisional Mutual Transfer of Shri.Sooraj Krishna.K.G, Emp.No.16429803039,Track- Maintainer Gr.IV in Level of Pay.1, working under SSE/P.Way/KTYM of TVC Division with Shri.Gowrisankar.V.V, Emp.No.15529802364, Track Maintainer Gr.IV in Level of Pay.1 of PGT Division at the request of the above employees subject to the terms and conditions applicable for such Inter Divisional Mutual Transfer.

| Sr No. | Name / HRMS ID / Employee No / Community | Sub Type / W.E.F | Existing Particular | Revised Particular | Employee Signature | Employee Photo | Remarks |
|--------|---|--|---|---|--------------------|----------------|---------|
| | | | Department / Designation Zone /Division/Station/Office/Section BU Pay Level/Basic Pay | Department / Designation Zone /Division/Station/Office/Section BU Pay Level/Basic Pay | | | |
| 1 | SOORAJ KRISHNA K.G / XGLEFO / 16429803039 / GEN | Mutual Transfer - Inter-Division / - | CIVIL ENGINEERING / TRACK MAINTAINER-IV SR / TVCD / CGY / KTYM / 0621107 1 / 18000 | CIVIL ENGINEERING / TRACK MAINTAINER-IV SR / PGTND /TA / SSE/P.WAY/TIR 0605289 1 / 18500 | | | |

The above Inter Divisional Mutual Transfer is ordered subject to the following conditions:

- 1.The employees will take their seniority in the new seniority units to which they are transferred as per extant rules applicable for such mutual transfer.
- 2.They should not seek re-transfer to their parent units at a later date.
- 3.As the transfer is ordered at their own request, they are not eligible for any transfer privileges.
- 4.They will retain their lien in the parent department till such time permanently absorbed in the new seniority unit to which they are posted or for a period of two years whichever is earlier.
- 5.There should be no DAR/SPE/Vig. Cases pending/contemplated against the employees at the date of relief.
- 6.They should prepared to work any where in the new Division/Seniority unit to which they are transferred.
7. If any of the above staff is in occupation of Railway quarters, they should vacate the same before being relieved and should hand over all the Railway materials/property if any, under their possession

to their Supervisor before being relieved.

8.It is hereby advised that in terms of Railway Board's Lr.No.E(NG)I-2006/TR/6 dated 21.4.2006, no requests for backtracking from the mutual exchange will be entertained under any circumstances.

9.While relieving the staff concerned for onward relief to concerned Division, the following formality may be complied with in terms of Railway Board's Lr.No. E(NG)I-2001/TR/16 dated 21.11.2001.

10.The releasing memorandum should have the photograph of the employee pasted on it duly attested in the manner that the signature of the releasing Officer and the designation stamp below that appear partially on photograph and partially on paper outside the photograph.

11.Sparing memo should have the signature of the employee and his thumb impression both of which should be duly attested by the Officer signing the releasing memorandum/order with Officer's name and designation appearing below the designation appearing below the signature.

12.The date of relief from the present place of work and date of joining the new place of posting should be advised to all concerned.

Assistant Personnel Officer
for Sr.Divisional Personnel Officer
Thiruvananthapuram

File Reference No. :MT00058602

Copy forwarded for information and necessary action to:

Sr.DEN/Co-ordn./TVC &PGT, Sr.DFM/TVC &PGT, Sr.DPO/PGT, RA/TVC

ADEN/ERS

SSE/P.Way/KTYM

Ch.OS/Engg., Computer, Pass, Confidential, MPP, CP Section/PB/TVC

Employee concerned

DS/SRMU,DREU,AISC/STREA, AIOBC Association/TVC

Assistant Personnel Officer
for Sr.Divisional Personnel Officer
Thiruvananthapuram

Annexure attached : 0 Pages