

Form of report/application for permission to the prescribed Authority for the building of or addition

Sir,

This is to report to you that I propose to build a house to take an addition to my house. This is to request that permission may be granted to me for the building of a house/addition to the house.

The estimated cost of the land and materials for the construction/extension is given below:-

LAND:

1. Location (survey NO., village, Taluk, District and State) and Cost.

CONSTRUCTION:

1. Bricks (Rate/Quantity/Cost) :
 2. Cement (rate/quantity/cost) :
 3. Iron & Steel (Rate/quantity/Cost) :
 4. Timber (Rate/quantity/cost) :
 5. Sanitary Fittings (Cost) :
 6. Electrical Fittings (Cost) :
 7. Any other special fittings (Cost) :
 8. Labour charges. :
 9. Other charges, if any. :
- Total cost of land & building: Rs.

2. The construction will be supervised by myself/The construction will be done by

I do not have any official dealings

3. The cost of proposed construction will be met as under:-

1. Own savings : Rs.
2. Loans/Advance with full details :
3. Other sources with details.

(Strike out portions not applicable : Enter the name and place of

Yours faithfully,

Date:

Signature :

Name :

Designation :

Station :

Date :